

## COMPASSION FUND APPLICATION PROCESS

Applicant may contact churchwarden for initial advice, either individually or with a sponsor



Application Form available from church office, website or church leader



Application sent to churchwarden c/o church office, marked confidential, or to both churchwardens by email with any supporting evidence



Churchwarden(s) and Treasurer to consider the application and evidence



**Applicant notified of decision**



**Successful application**  
Passed to Treasurer for payment within a maximum of two weeks from application.  
Evidence returned to applicant.  
Vicar informed



**Unsuccessful application**  
Records destroyed.  
Evidence returned to applicant.  
Vicar informed